



PARKWISE PROGRAM POLICIES

Non-Residential Permit

PERMIT BASICS

- Permits are issued on an annual basis, August 1st through July 31st.
- Permit Program Hours
 - 8:00 AM – 5:00 PM
- Permit Prices
 - University Area:
 - Zone 1- \$400.00
 - Zone 2- \$300.00
 - Zone 3- \$200.00
 - Zone 4- \$100.00
 - Business Permits:
 - \$300.00
- Hanging Tag option for all areas an additional \$100.00
- Any permits available after October 31st will be sold at a prorated rate:
 - November 1st – January 31st, \$300.00, \$225.00, \$150.00, \$75.00
 - February 1st – June 30th, \$200.00, \$150.00, \$100.00, \$50.00

PERMIT PURCHASE POLICIES

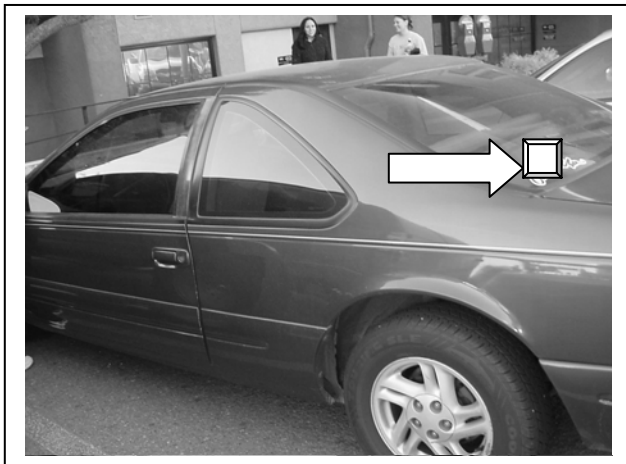
- Applications for permits may be obtained in the ParkWise office located at 201 N. Stone, 5th Floor, or through the City of Tucson's Web page, www.tucsonaz.gov. You may also call the ParkWise office at 791-5071 and request that an application be mailed to you.
- Payment Policy – Cash, personal checks, Visa, MasterCard and Discover cards are accepted. Returned checks will be charged an additional \$28.00 fee, and failure to satisfy a returned check within 15 working days will result in permit revocation.
- Permit Renewal Policy – In the first week of May an E-mail will be sent to all permit holders at the E-mail address given on the application. A 25% **non-refundable** deposit will hold a renewed permit until payment is made in full. Balance of permit must be made by the second Friday in August or deposit and permit will be relinquished. Call 791-5071 for more information.

PERMIT REPLACEMENT POLICY

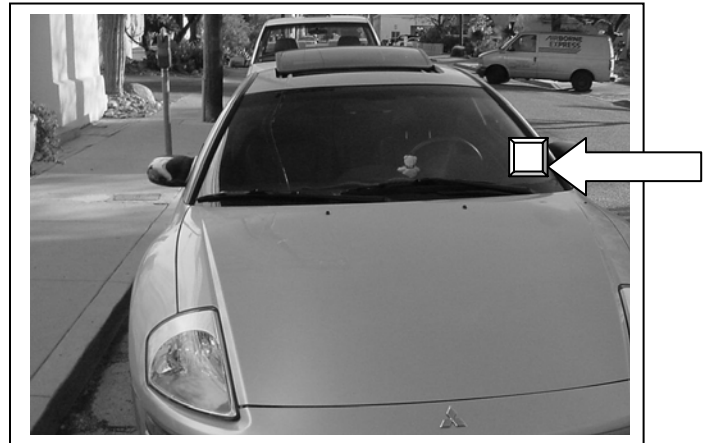
- Sold or Traded Vehicles: The registrant must remove permit prior to selling or trading a vehicle. The permit must be presented to ParkWise to receive a free replacement permit.
- Stolen Permits: A police report is required for a free permit replacement.
- Windshield Replacements: Permits will be replaced free of charge provided satisfactory proof is presented that the windshield bearing the permit has been replaced.
- **If the conditions above are not met a replacement fee of \$50.00 will be charged for a replacement permit.**
- For vehicles out of service due to accident or long duration repair, with proper documentation a temporary permit may be issued for an alternate vehicle. Please call the ParkWise office at 791-5071 for more information.

PERMIT HOLDER REGULATIONS

- All ParkWise permits are vehicle specific and cannot be transferred, sublet, or sold. All vehicles utilizing a hanging permit must be registered with ParkWise at time of permit purchase. Displaying a hanging tag permit on a vehicle that is not registered with ParkWise may result in a citation for that vehicle.
- Non-hanging parking permits must be permanently affixed to the rear windshield, lower left-hand (driver's side) corner, or a citation will be issued. Convertibles and trucks with camper shells may affix permits to lower left-hand corner (driver's side) of front windshield.



For All Vehicles



**For Trucks with Camper Shells,
Convertibles, Jeeps with Soft Tops**



**Do Not place
on the side of vehicle**



**Do Not place
on the bumper**

- **All ParkWise permits are block face specific.** Permits are not valid in any location other than for which it is purchased.
- ParkWise permits do not exempt the permit holder from any other City of Tucson parking regulations
- To access other City and State parking laws, please visit the website listed:
www.lib.ci.tucson.az.us/government/
- ParkWise permits may be revoked without refund for the following reasons:
 - Failure to comply with the above regulations.
 - If permit holder has three or more unpaid parking citations.
 - If permit holder receives three or more parking citations for parking in an unauthorized permit program location in a calendar year.
 - If vehicle registration is not current.
 - For providing false information on permit application.

PERMIT REFUND POLICY

- Consideration for a refund will be made only if the following criteria are met.
 - Withdrawal from the University of Arizona.
 - Student: A University of Arizona Withdrawal Form from the Dean of Students is required.
 - Employee: Documentation from the Human Resources Department is required.
 - Medical Disability: A doctor's excuse explaining why you are unable to utilize the space is required.
- Permits will be refunded on a prorated basis and an additional \$50.00 processing fee and for any month or portion of a month, 1/12 of permit price will be deducted from the purchase price. Permit must be returned to ParkWise.
- **If you do not meet all of the above conditions, no refund will be issued.**
- **No refunds will be issued after January 31st.**

CONSTRUCTION POLICY

On occasion, it may be necessary to suspend the permit program to accommodate construction needs. For scheduled work, ParkWise will notify permit holders of alternate parking areas. Emergency street/utility repairs may occasionally occur. If possible, permit holders should first attempt to park in their designated area. However, at no time should permit holders park in conflict with barricades or signs posted for construction. Vehicles parked in violation of these signs will be subject to citation. Please call the ParkWise office at 791-5071 for additional information.

ENFORCEMENT

Traffic Agents will routinely patrol permitted areas. Parking in violation of City or State codes will result in a citation. Please be sure you are familiar with all local parking regulations. For additional information please call the ParkWise office at 791-5071.

LIABILITY

The City of Tucson and the ParkWise program assume no responsibility for the care and protection of any vehicle or its contents anytime the vehicle is parked on City of Tucson streets or within any ParkWise facility.

Dear Valued Customer, if you have any questions or require additional information, please contact the ParkWise office at 791-5071.